



# A Christmas Holiday Spectacular @ CARNEGIE HALL

John Leavitt, Artistic Director

**NOVEMBER 24-28, 2020 (Confirmed)**



Dr. Leavitt will be conducting a thrilling program of his best holiday music in New York, including *the New York Carnegie Hall Premier of **A Midnight Clear, A Christmas Cantata*** written for this special event! The program will be accompanied by the all-professional **NYC Festival Chamber Orchestra!**

## **Tuesday, November 24**

**Arrival:** Our out-of-town guests arrive by air, bus, or train. Transfer to the **Park Central Hotel** for check-in at our residency hotel

This afternoon/evening is free to enjoy dinner and to explore New York City at your leisure. \*Each participant taking the overnight, hotel package, will receive a **7-Day unlimited MetroCard** for use on the city public transportation. Meals **ONYOUROWN**

\*Group Airport Transfers can be arranged through Sechrist Travel for **\$50 per person**, round-trip.

## **Wednesday, November 25**

Meals **ONYOUROWN** - *Breakfast vouchers included*

This morning we will have an opening 4-hour festival rehearsal with Dr. John Leavitt, at the **Park Central Hotel**. Today, see the **Radio City Christmas Spectacular** (included in your package).

The remainder of the day is free to enjoy dining, sightseeing and theater. Visit the 9/11 Memorial Museum and Gardens, visit Rockefeller Center and the famous Christmas Tree - **ONYOUROWN**.



## **Thursday, November 26 (Thanksgiving Day)**

Meals **ON YOUR OWN** - *Breakfast vouchers included*

The Macy's Thanksgiving Day Parade Kicks-off at 9:00am @ 77th Street. You will have the opportunity to catch part of the parade **ON YOUR OWN!**

This afternoon, the Festival Chorus will have a 4-hour festival rehearsal with Dr. John Leavitt, at the **Park Central Hotel**.

\*Tonight enjoy New York City and all it has to offer!



**Sechrist Travel** can make additional arrangements for entrances to the local museums, attractions, Broadway Shows, and group meals - upon request (additional cost).

## **Friday, November 27 - PERFORMANCE DAY**

Meals **ON YOUR OWN** - *Breakfast vouchers included*

Possible morning Festival Chorus recital at **The Cathedral of St. John the Divine**, the largest Cathedral in North America.

This afternoon you will make your way to **Carnegie Hall** for a final rehearsal with our professional orchestra, Dinner break **ON YOUR OWN**. **The 8pm Final Festival Concert will feature a performance by the Festival Chorus, under the direction of Dr. John Leavitt!**

Performance attire represents the mosaic of participants. Plan to perform in the attire standard for your own ensemble. Also plan to have only limited dressing space being available at the Concert Venue. You should prepare and change clothes at the hotel, as your hotel is in close proximity.

A reception follows the concert.

## **Saturday, November 28**

Meals **ON YOUR OWN** - *Breakfast vouchers included*

Departure day for our Our out-of-town guests!

Hotel check-out (by noon) and departure. Amount of free time on this day depends on your travel arrangements. 1) If your group departure time is later than check-out, you can arrange with Sechrist Travel staff to have luggage stored by the hotel bell staff at no added cost. 2) If departure is near check-out time, individuals should bring their own luggage to the departure bus. 3) Individuals who are deviating from the group schedule and need to store luggage after check-out should do so on their own at the lobby bag check (cost is approximately \$3.00 per article).

\*Group Airport Transfers can be arranged through Sechrist Travel for **\$50 per person**, round-trip.



## Inclusions

### I. Package Cost

- A. **\*\$1,299.00 per performing participant (QUAD OCCUPANCY), PLUS** transportation to/from New York City (*See III below*)
- B. **\$699.00 per non-performing participant (QUAD OCCUPANCY), PLUS** transportation to/from New York City
  1. UPON REQUEST: Travel to New York City not included - Flight arrangements may be made through Sechrist Travel
  2. UPON REQUEST: Round-trip New York City area airport transfers can be arranged for **\$50 per person**, (based on 10 or more)
  3. Individual participants who are not traveling as part of an ensemble **MUST** make their own Flight and Airport transfer arrangements

### II. Inclusions

- A. Hotel, four nights, at the **Park Central Hotel** (870 7th Ave, New York, NY 10019) - **CONFIRMED**
  1. \*price is based on QUAD occupancy occupancy (2 Double Beds/4 people)
  2. for triple occupancy (2 Double Beds/3 people), the cost **increases \$100 per person**
  3. for double occupancy (1 King OR 2 Double Beds/2people), the cost **increases \$300 per person**
  4. for single occupancy (1 King/1 person), the cost **increases \$600 per person**
  5. you can request that rooms be in close proximity to one another, but this cannot be guaranteed
- B. Concert Management
  1. festival chorus development
  2. conductor and rehearsal accompanist
  3. professional musicians/orchestra
  4. rehearsal schedule and spaces
  5. concert venue: **CARNEGIE HALL @ 8PM ON FRIDAY, NOVEMBER 27, 2020 - CONFIRMED**
  6. maintenance/stage crew
  7. house management and ushers
  8. ticket service
  9. publicity and audience development
  10. official concert programs
- C. Grab N' Go Breakfast vouchers for each morning @ the Park Central Hotel; for each packaged participant
- D. Ticket to the Radio City Rockettes Christmas Holiday Spectacular; for each packaged participant
- E. \$22 MetroCard provided for each packaged participant; for use on public transportation
- F. Recital Opportunity at The Cathedral of St. John the Divine - **TENTATIVE**
- G. Post-concert reception; for each packaged participant
- H. Commemorative Festival T-Shirt for each singing participant
- I. Commemorative Festival plaque for each ensemble
- J. Non-performing participants will receive all inclusions, **PLUS** a complimentary PREMIUM ticket to the performance

### III. Special Packages

- A. For the first **25 paying performing participants**, the ensemble director receives a free concert residency package; the director's free package will include flight and airport transportation only if Sechrist Travel has arranged and provided the travel arrangements
- B. includes a private room (single occupancy)
- C. director may be joined in their room by 3 additional, non-participant family members who will not be charged for housing, but will be responsible for any other costs incurred
- D. For each additional group of **25 paying performing participants**, an additional concert residency package based on quad-occupancy, not including travel, will be given to the ensemble
- E. Non-performing participants will receive a **REDUCED** package price\*

### IV. Transportation to New York City (**NOT** included in package price above)

- A. Bus or train transportation should be arranged on your own
- B. Air Travel
- C. in order for us to better service your trip and assure timely arrival in NYC; air travel can arranged by *Sechrist Travel*; you will receive a price quote, upon request, and be able to include airfare with your payments to *Sechrist Travel*
- D. we are interested in having you secure the lowest available fare; if you are able to secure a **group** airfare price that is less than that quoted by *Sechrist Travel*, please use the following process:
  1. rate must be verified in writing from the airline or travel agent; a copy of the proposal must be submitted to *Sechrist Travel*, confirming the proposed airline, flight # and guaranteed price per person
- E. *Sechrist Travel* will only facilitate air travel for groups of 10 or more. Any individual participants who choose to deviate from a group plan must handle their own travel arrangements
- F. *Flight Contracts* are subject to different deposit and refund policies, as dictated by the airline at the time of *Flight Contract*
- G. *Sechrist Travel* can provide round-trip transportation to and from your hotel for an additional cost of **\$50 per person - UPON REQUEST**
- H. you will be responsible for any costs incurred by reserving or purchasing group plane tickets in the event of personnel cancellations, itinerary changes, name changes, and itinerary deviations

### V. Payment Schedule

- A. Reservations for participation in the **2020 CHRISTMAS HOLIDAY SPECTACULAR FESTIVAL** are accepted on a first-come basis
  1. reservations can be secured by submitting a \$150 per person deposit
  2. early deposits are encouraged, with the first payment due no later than **December 6, 2019**
  3. The 2nd payment is a non-refundable \$200 per person due 45 days after first deposit - **January 24, 2020**
  4. The 3rd payment is a non-refundable \$150 per person due 30 days after second payment - **February 24, 2020**
  5. **The final balance is due September 2, 2020**
- B. **Each payment becomes non-refundable upon the due date of each subsequent payment.**

- ★ The following are DUE no later than your **3rd deposit due date** UNLESS otherwise dictated from the airlines for ticketing purposes
  - **Rooming & Flight lists DUE** - specific names, matching government issued IDs, and exact room assignments are due
  - if rooming lists are not received at this time, assignments will be made for you
  - participant names must also be submitted on a list that appears in alphabetical order (by last name) and indicates the voice type or non-performer status of each participant listed
  - any name changes after this date will incur a \$200 service charge per name change
- C. Billing Statements will be mailed out 30 days prior to payment due date.
- D. Billing Statements will be based upon your number of participants, and will indicate payment due dates, reflect your hotel occupancy choices, include airfare (if applicable), include the airport/hotel transportation fees (if applicable), include costs for extra nights in hotel if elected and available, costs for optional provisions (if applicable), and include your payment summary.
- E. Billing Statements will be adjusted to reflect your housing choices; any additional charges based upon hotel upgrade costs or other services purchased are due 30 days prior to arrival. Adjustments and payment due dates are indicated on your monthly statements.
- F. \***LATE PAYMENTS:** When any payment is late, and no prior arrangements have been made; a fee totaling 5% of that particular amount due will be assessed and added to the final balance due. If a late payment is anticipated and unavoidable, Sechrist Travel must receive your request in writing.

**VI. Miscellaneous Information**

- A. Payments must come from ensembles/institutions and not individual participants, if registering as an ENSEMBLE.
  1. Payments are accepted by individual participants who are not traveling as part of an ensemble
  2. Checks should be made payable to **SECHRIST TRAVEL**
- B. Mailing instructions
  1. checks should be mailed to **Sechrist Travel at 13300 Bothell Everett Highway #303-6108, Mill Creek, WA 98012**
  2. Federal Express is recommended due to their timeliness and tracking capabilities
- C. Refunds
  1. the first \$500 per person is **non-refundable** to the unpaid account balance BUT is transferable to replacement participants
  2. all fees are non-refundable for participants that cancel within **30 days prior to arrival**
  3. name substitutions without penalty are permissible only until the time of your 3rd payment, after which the change fee described above in section V. B. 4. is applied
  4. qualified refunds will not be returned until the final adjusted invoice has been paid
  5. if your concert becomes canceled by Sechrist Travel, all monies are completely and immediately refunded to you
- D. If your arranged venue becomes unavailable due to “acts of God,” Sechrist Travel reserves the right to move your concert to another New York City venue
- E. Any unforeseen fuel surcharges that become imposed by the airline after your initial deposit will be reflected in subsequent statements and become your responsibility



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